



**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**

**Regular Meeting**

*January 8, 2020 at 6:00 p.m.*

**MINUTES**

**PLEASE TURN CELL PHONES TO VIBRATE**

**PLEASE VISIT OUR WEBSITE FOR CONTINUOUS UPDATES**

**WORKSHOP** – 6:00 p.m.

**Motion** to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to open executive session regarding personnel and possible litigation was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**Motion** to reopen the workshop regarding personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following topics were discussed:

- Recreation Facebook posts (*motion to be added 1/22*)
- Recreation request re Ordinance 2012-14 (*no action*)
- Plgit P-Card for Recreation budget purchases (*motion to be added 1/22*)
- Tax collection resolution (*motion added*)
- Amended FY 2020 Budget (*motion added*)
- Planning Commission Memo re Amending Ordinance 110 (*tabled for further review*)

**Motion** to adjourn the workshop was made by Mr. Koehler at 7:00 p.m. with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was made at 7:01 p.m.

**Pledge of Allegiance**

**Roll Call:** Rick Koehler, John Henderson, Jane Neufeld, Thomas Farley, Township Solicitor and Krista Predmore.

**Public Comment on Agenda** – none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated December 11, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



2. **Motion** to accept the Minutes from the Board of Supervisors Organizational meeting dated January 6, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion** to accept the Minutes from the Board of Supervisors Special Meeting regarding Delaware Plaza on January 6, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay General Fund bills dated December 31, 2019 in the amount of \$102,878.64** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion to pay General Fund bills dated January 8, 2020 in the amount of \$13,862.08** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion to pay Recreation Fund bills dated December 31, 2019 in the amount of \$1,727.60** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion to pay Recreation Fund bills dated January 8, 2020 in the amount of \$2,329.20** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion to pay Delaware Township Volunteer Fire Co. \$3,036.09 for 2019 4<sup>th</sup> quarter tax distribution** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**NEW BUSINESS:**

9. **Motion** to approve application for License to Operate a Junk Yard by Kathleen and John Henderson at 1756 Route 739, Dingmans Ferry, PA was made by Mr. Koehler with a second by Ms. Neufeld. Abstain: Mr. Henderson. Voting: All in favor. **Motion** carries.
10. **Motion** to accept the resignation of Rebecca Gray from the Recreation Committee effective February 1, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to advertise for a vacancy on the Recreation Committee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to designate Rick Koehler as the 2020 PSATS Conference voting delegate was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 13. Motion** to appoint Lori McCrory as alternate Secretary to the Planning Commission at a rate of \$35 per meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 14. Motion** to accept the resignation of Lawrence Walsh from the Delaware Township Zoning Hearing Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 15. Motion** to accept the resignation of Ida Walker from the Delaware Township Zoning Hearing Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 16. Motion** to advertise for two (2) vacancies on the Delaware Township Zoning Hearing Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 17. Motion** to advertise for one (1) alternate vacancy on the Delaware Township Building Hearing Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 18.** As per the recommendation of the Planning Commission at their December 18, 2019 meeting, **motion** to approve the Knesnik subdivision on Long Meadow Road was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 19. Motion** to approve Resolution No. 2020-01 for Plan Revision for New Land Development for the Knesnik subdivision was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 20. Motion** to approve the repairs to Truck 3 (2004 Sterling) in the amount of \$3,122.94 from Ray's Truck and Auto Repair was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 21. Motion** to pay Wayco, Inc. the remaining payment of \$38,301.64 for the Doolan Road paving project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 22. Motion** to renew Lake Management services with Aquatic Environment Consultants, Inc. for treating watermilfoil, bladderwort, potamogateon sp., filamentous algae and water shield in Akenac Park in the sum of \$3,500 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 23. Motion** to approve payment no. 1 for the municipal building roof replacement project in the amount of \$53,190.00 to H&P Construction, Inc. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 24. Motion** to approve change order request no. 2 for the municipal building roof replacement project to include the installation of a continuous snow guard for an increase in contract price of \$12,887.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 25. Motion** to approve Krista Predmore, Jane Neufeld, John Henderson and Rick Koehler to attend Local Government Responsibility of Emergency Services class on February 13, 2020 at 1pm at the Pike County Training Center was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 26. Motion** to approve Jane Neufeld to attend Effective Relationship with Vol. Fire Companies and Municipal Officials on February 13, 2020 at 6pm at the Pike County Training Center was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 27. Motion** to approve tax abatement for township real estate taxes for Harold Strassberg of 106 Martine Court based on the Disabled Veterans Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 28. Motion** to approve municipal building use request on January 18, 2020 from 8 am to 1 pm by Wild Acres for a Board Meeting along with waiver of the usage fee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 29. Motion** to approve municipal building hall use request on February 15, 2020 from 8 am to 1 pm by Wild Acres for a Board Meeting along with waiver of the usage fee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 30. Motion** to approve municipal building hall use request on February 22, 2020 from 9am to 4pm by Cub Scout Pack 1003 for their annual Blue and gold Banquet and Father/Son Cake Contest was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 31. Motion** to approve municipal building hall use request on March 28, 2020 from 9am to 4pm by Cub Scout Pack 1003 for their annual Pinewood Derby for Boy Scouts and Girl Scouts was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 32. Motion** to approve municipal building hall use request on June 6, 2020 from 9am to 5pm by the Delaware Township Democratic Club for its “Blooming Summer” Crafts Fair was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 33. Motion** to approve Resolution No. 2020-02 regarding the collection of taxes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 34. Motion** to advertise the amended fiscal year 2020 budget was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**ANNOUNCEMENTS:**

Smart Recovery Group – Wednesday's 6:30-7:30pm at the Delaware Township Emergency Management building, 116 Wilson Hill Road, Dingmans Ferry, PA.

The Board of Supervisors workshops and regular meetings will take place the second and fourth Wednesday of each month beginning at 6:00 p.m. The November and December Meetings ONLY will be on the first and third Wednesday of the month.

The Planning Commission meetings will be held on the first and third Tuesday of each month at 6:30 p.m. with the fourth Tuesday as needed.

**PUBLIC COMMENT**

Public comments consisted of but was not limited to the following: Mr. Beodeker provided the first finance reporting for 2019 on behalf of the Delaware Township Volunteer Fire Company; Mr. Tarquini inquired if there has been further progress on ambulance service; Ms. Neufeld provided a statement on ambulance service (a copy is attached); Ms. Janiec inquired as to what exactly would be discussed between the Dingman Township BOS and the Delaware Township BOS during their meeting; Mr. Flatt commented on ambulance volunteer service being a wide spread issue noting the closure of Morristown Volunteer Ambulance Corp. in New Jersey.

**Motion to adjourn** the meeting was made at 7:31 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer